



The Gateway to Endless Opportunities

The mountain aloe is the official logo of the City of Windhoek and an important element of our corporate identity - appearing on municipal vehicles, buildings and stationery.

## WATER ALERT

Windhoek's water consumption is alarming. During this period of severe water scarcities, extra caution to save water is required.

Catch our regular Water Watch alerts on our social media channels:

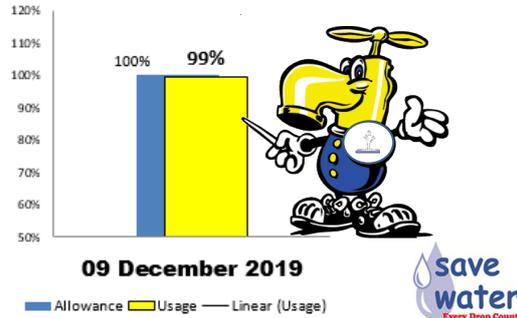
-  **Facebook:** Cityofwindhoek
-  **Instagram:** cownunicipality
-  **Twitter:** cownunicipality

In the week indicated, our water consumption was **UNDER** target by:



**Careful!!** >95% & ≤100%

(Target is 465 000m<sup>3</sup> and consumption was 462 605m<sup>3</sup> for the week indicated)



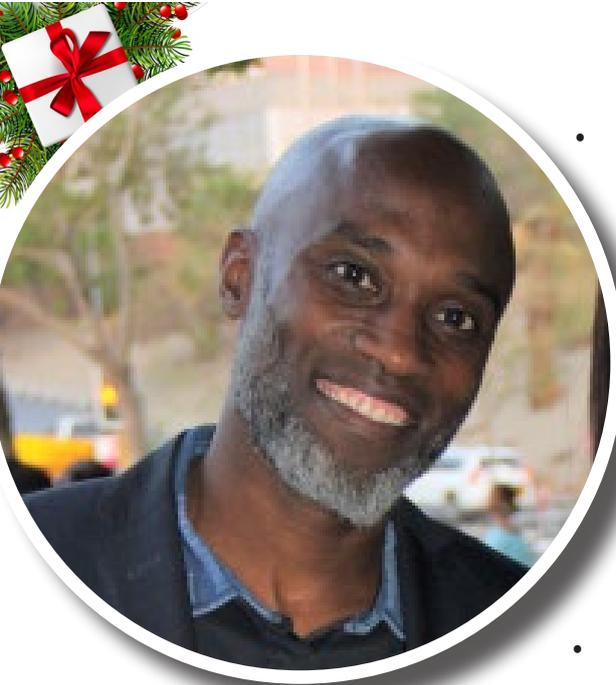
- Windhoek has a new mayor - PAGE 3
- Mayor Kahungu's New Year's message - PAGE 5
- Local business community supports Mayoral Relief Fund - PAGE 7
- City of Windhoek electrifies 1 200 houses - PAGE 8
- How to register your business with the municipality - PAGE 9
- New Kasi Cup champions crowned - PAGE 10
- Aloe "Seen around" - PAGE 11



The City of Windhoek elected new leaders in December. Read all about it on **PAGES 3 to 5** in this edition of the Aloe!

Visit our website: [www.windhoekcc.org.na](http://www.windhoekcc.org.na)

E-mail: [cowncommunication@windhoekcc.org.na](mailto:cowncommunication@windhoekcc.org.na)



*Harold Akwenye  
Manager: Corporate Communications,  
Marketing and Public Participation.*

#### Dear Aloe readers,

First of all, a warm congratulations to our new mayor, Fransina Kahungu, who was elected earlier this month. We are excited for you and wish you all success in your future endeavours. (See Her Worship's New Year's message to residents on page 5). To outgoing mayor, Muesee Kazapua, thank you for the leadership and positive change you brought about during your tenure. We look forward to your continued contribution to the development of Windhoek.

We've reached the end of a busy 2019. As we enjoy a peaceful Festive Season, we are grateful for the positive changes made in our communities through the tireless planning, implementation and contributions of the Windhoek City Council, together with our residents. Looking forward to the New Year, the challenge remains to ensure that our positive impacts are sustainable. We are excited as council approaches the half-way milestone of the strategic period (2017 to 2022). Some of the key projects for 2019/2020 are as follows:

- Continuation of the formalisation of informal areas, including the piloting of the 'Pre-allocation concept' which entails land allocation to residents before land is serviced. This will unlock funds for the servicing of plots.

- Installation of pre-paid household water meters in Windhoek, starting with pensioners and residents in the north and north-western suburbs. Council will procure the services of a contractor to commence with household and business installations. The same applies for the installation of pre-paid electricity meters.
- Council will intensify efforts to accelerate the provision of water and sanitation to residents in the under-served areas.
- Provision of affordable housing in informal areas for which preparations have commenced with the scrutiny of different housing models.

We are convinced that if the above-mentioned priorities are successfully implemented, positive in-roads will be made in the provision of basic amenities to our residents.

To all our Aloe readers, thank you for your input and support throughout 2019. We are committed to keeping everyone informed on important happenings in the City come 2020. We'll continue to show what we are doing in order to cultivate understanding. We also encourage all our readers to keep on engaging us on social issues - being social advocates - in order for us to identify and act on opportunities for improvement.

This month's Aloe looks back on some of the City's work over the past number of weeks. We continue to realise opportunities for development and advancement towards becoming a Smart and Caring city by 2022, showcasing Windhoek as the gateway to endless opportunities. We hope you enjoy the read. On behalf of the Aloe team, happy holidays and a happy New Year to all our readers. Drive and stay safe this Festive Season. Get some well-deserved rest. Until next time, enjoy this edition of the Aloe!

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Endless opportunities*

## City of Windhoek

Vision: To be a SMART and Caring City by 2022



# PUBLIC NOTICE



Her Worship, Cllr Fransina Ndateelela  
Kahungu, Mayor of City of Windhoek, on  
behalf of Council, Management and  
entire Staff compliment wishes you and  
your family a Merry Christmas and a  
Prosperous New Year.



## HER WORSHIP FRANSINA NDATELELA KAHUNGU ELECTED NEW MAYOR OF WINDHOEK

**Councilors Fransina Kahungu and Ian Subasubani were elected as new City of Windhoek mayor and deputy mayor at Council Chambers on 13 December. On behalf of all Aloe readers, we wish our new City leaders strength and success in their new roles.**

A new management committee for the City was also elected during the same event. They are Cllr Immanuel Paulus, Cllr Loide Kaiyamo, Cllr Moses Shiikwa, Cllr Teckla Uwanga and Cllr Ananias Niizimba.

**Mayor Kahungu delivered an acceptance speech shortly after she was elected:**

"It is my honour and indeed a privilege to be accorded an opportunity to lead the people of Windhoek.

I would like to extend a special gratitude to my predecessor, His Worship, councillor Muesee Kazapua, for his exemplary leadership during the past five years, as the mayor of the City of Windhoek. I also thank the members of this Council and management for their contribution and leadership over the past years.

As you accord me the opportunity, I would like to assure you of my continued commitment to solidifying the achievements that we have made and, together, address the challenges we are facing as a Council.

Allow me to extend a special word of congratulation to the newly-elected office bearers, being my deputy, comrade Ian Subasubani, and the five members of the management committee. Your election to this office is proof of the confidence that the SWAPO Party and this Council have in your abilities and leadership acumen.

Our responsibility is an essential element of our system of democratic local governance, because it

provides a continuous link between council and the electorate. Together with the entire Council and Management, we should increase our efforts to create a sustainable environment in a period when lack of housing, lack of basic services in the informal settlements, unemployment and amenities and poverty continue to despair our aspirations for social progression and prosperity."

**Continues on Page 4**



*Magistrate Victor Nyazo (middle) of the Windhoek district, who oversaw the election process, with the newly elected Windhoek mayor and deputy mayor, Fransina Kahungu and Ian Subasubani.*





We should re-double our efforts around those focal areas if we are to make a positive impact on our commitment to the ideals of our Transformational Strategic Plan 2017 to 2022 and the Harambee Prosperity Plan. Therefore, we should stay the course and continue with the implementation of the projects as set out in the plan, particularly those aimed at uplifting the standard of the living of our masses living in northern and north-western suburbs of our city.

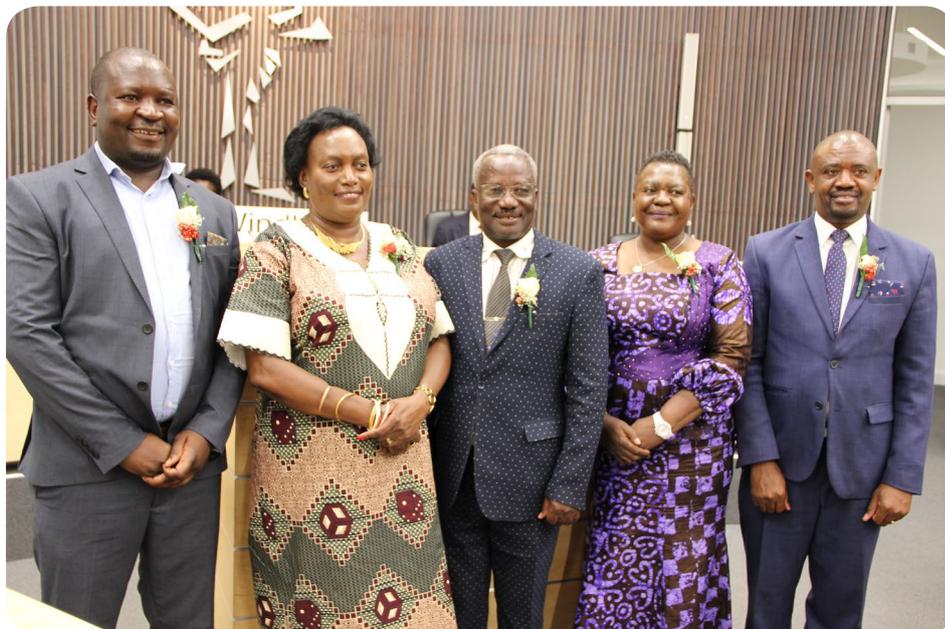
I am encouraged by the good progress that we made this year, which I am convinced, was as a result of the hands-on approach by councilors at different council advisory committees providing direction and guiding the development agenda of the City. However, to achieve the set agenda, we still need the active participation of our communities at all levels. I therefore wish to use this opportunity to invite the business sector, as key partners, to join us in developing our city, especially in the areas of land delivery, housing, municipal infrastructural development and corporate social responsibility programmes. This we should do through mutually beneficial public private partnerships, based on ethical business practices and principles of accountable governance. We will continue to rely on the valued input from our communities and our adopted joint development planning approach with the Khomas Regional Council.

In conclusion allow me to thank the leadership of the SWAPO Party Khomas Regional Executive for the confidence they placed in me. My appreciation also goes to this council for their vote of confidence displayed through my election today. I accept the challenges and responsibilities that this office and public service bring. I am honoured by your trust, and I promise to do my best to be worthy of it.

Thank You."

**Her Worship, mayor Fransina N. Kahungu**

*Congratulations!*



ABOVE: The new management committee members are Cllr Immanuel Paulus, Cllr Loide Kaiyamo, Cllr Moses Shikwa, Cllr Teckla Uwanga and Cllr Ananias Niizimba.



ABOVE: City of Windhoek chief executive officer, Robert Kahimise (left), with mayor Kahungu, deputy mayor Subasubani and the new management committee members at Council Chambers.



ABOVE: The elections of new office bearers took place at the City Council Chambers. Members of the public and the media attended the event on 13 December.





## MAYOR KAHUNGU'S NEW YEAR'S MESSAGE

**"Dear Windhoek residents, visitors, City of Windhoek employees and stakeholders,**

The holidays are a wonderful time for loved ones to come together and reflect on the year gone by. During this special period, we celebrate the coming year with hope and enthusiasm. Most importantly, the holidays give us an opportunity to be

**The City of Windhoek has built up a reputation over the years as a place that welcomes people, trade, business and innovation.**

*- Mayor Fransina Kahungu -*

still for long. In moving forward, to achieve our objectives as a city council

thankful for what we have and support those who are less fortunate. I am so fortunate to serve in Windhoek, the capital city of our beautiful country, with such dedicated residents - men, women, girls and boys - who truly care about the well-being of our diverse communities. The New Year promises to be exciting and challenging. Exciting because we are going to continue with the implementation of the projects as set out in the City's Transformational Strategic Plan 2017 – 2022, particularly those aimed at uplifting the standards of living of our residents living in the north and north-western suburbs of our city. I am encouraged by the good progress that we made this year, which, I'm convinced, was as a result of the hands-on approach by councilors working in various council advisory committees, providing direction, and guiding the development agenda of the City.

Challenging because we are in a period when a lack of housing, a lack of basic services in informal settlements, a lack of amenities, unemployment and poverty continue to despair our aspirations for social progression and prosperity.

The City of Windhoek has built up a reputation over the years as a place that welcomes people, trade, business and innovation. This is because we never allowed

Windhoek to stand

still for long. In moving forward, to achieve our objectives as a city council

in the New Year, we need the active participation of our communities at all levels. We are a council ready to show the way in being positive, far-sighted and in tune with the bigger picture to help capture economic gains. Our main motivation is to give all residents the same opportunities as those in better-off parts of the capital. We do not abandon people, we stand up for them. We recognise when residents need our support, and we aim to ensure that our work within our communities, deliver sustainable, positive results. So let's take hands as partners to develop our city, especially in land delivery and housing, municipal infrastructural development and corporate social responsibility programmes. We should do this through mutually beneficial public private partnerships, based on ethical business practices and principles of accountable governance. In 2020, we will continue to rely on the valued inputs of our communities and our adopted joint development planning approach with the Khomas Regional Council.

As we look forward to some well-deserved rest in our peaceful Namibia, may the spirit of this wonderful season be with you and your loved ones throughout the holidays, and many blessings in the New Year. Please drive safely as you travel and experience our cultural diversity and beauty. To all Windhoek visitors during the holidays - please enjoy your stay and what the City has to offer responsibly.

On behalf of the City of Windhoek Municipality, I extend my warmest regards and best wishes to everyone and wish you all a happy and prosperous New Year."

**Fransina N Kahungu  
Mayor**



— HAPPY NEW YEAR —





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# City of Windhoek

Vision: To be a SMART and Caring City by 2022



## PUBLIC NOTICE



# 2019 Windhoek New Year's Eve *Fireworks Display*

DATE: 31 December 2019

TIME: 00:00

VENUE: City of Windhoek PARKING  
INDEPENDENCE AVENUE

Issued by: Office of the Chief Executive Officer  
Corporate Communications, Marketing and Public Participation  
Tel: +264 61 290 2365 / 2044 • Fax: +264 61 290 2344  
E-mail: [communication@windhoekcc.org.na](mailto:communication@windhoekcc.org.na)

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### 2019 Windhoek New Year's Eve Fireworks Display

DATE: 31 December 2019 • TIME: 00:00 • VENUE: City of Windhoek PARKING • INDEPENDENCE AVENUE



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# BUSINESS COMMUNITY SUPPORTS MAYORAL RELIEF FUND SOCIAL AGENDA DAY

The annual Mayoral Relief Fund Social Agenda Day took place in the City Council Chambers on 15 November. The fund aims to compliment efforts by Government to uplift the social welfare of Windhoek residents. Honourable Zephania Kameeta, minister of Poverty Eradication and Social Welfare handed over donations from the local business community to beneficiaries.

The chairperson of the fund, Tuna Willem, gave a progress overview of the fund's activities during the year. Among other initiatives in 2019 the fund



supported a young child with hearing problems, a pensioner from prison who's working to start his own business, various victims of shack fires, and a soup kitchen feeding more than 200 children daily in Windhoek.

**“Even if you don't have anything, just have a purpose in life . . .”**  
 - Minister Zephania Kameeta -

Councilor Ananias Niizimba, a member of the governing committee of the relief fund, said: “The mayor's office receive many requests for assistance annually. Our responsibility is to ensure sustainable interventions. We need to understand our residents' needs. I implore the private sector to intervene, and community members to become franchises of our projects, so that we can help Government to expand its focus.”

Thank you to the following businesses that made contributions during the fund's social agenda day:

- First national Bank - N\$50 000
- Standard Bank - N\$50 000
- Bank Windhoek - N\$40 000
- Nedbank - N\$30 000
- Olthaver & List - N\$30 000
- Arc Fishing Enterprises - N\$20 000

The Mayoral Relief Fund was launched in 2017 by its patron, Her Excellency Monica Geingos, First Lady of Namibia.



**DID YOU KNOW?**  
 Councilor Ananias Niizimba was confirmed as a bishop by Minister Zephania Kameeta.

# CITY OF WINDHOEK ELECTRIFIES 1 200 HOUSES IN OKAHANDJA PARK AND HAVANA INFORMAL SETTLEMENTS

**The City of Windhoek invested some N\$13 million to electrify 1 200 houses in Okahandja Park and Havana informal settlements.**

Speaking during the inauguration of the projects, former Windhoek Mayor Muesee Kazapua said electricity has become a necessity to every person. "Having access to electricity is no longer a luxury, it has also become a basic need which is why the City has decided to invest in the upgrading of electricity in the two settlements," said the former mayor.

In addition to the 1 200 houses electrified, the City also procured eleven so-called High Mast Lights, which were distributed to four constituencies in the Khomas Region, namely Windhoek Rural, Samora Machel, Moses Garoeb and Tobias Hainyeko constituencies.

The money for this phase of the project was received from the Ministry of Urban and Rural Development as part of its contribution to the formalization of informal settlements in the country. The minister, Dr. Peya Mushelenga applauded the Windhoek Municipality for supplying electricity to the communities which he

said will ensure a decent livelihood and enable them to engage in economic activities.

He noted that electricity impacts positively on the lives of learners and students who had otherwise depended on poor light. "Apart from bringing better lighting, electricity is also useful in connecting information technology equipment, which will further enhance learning methods for learners and students in the informal settlements", said the minister.

**Electricity will enhance learning methods for learners in informal settlements.**

*- Minister Peya Mushelenga -*

Speaking on behalf of the regulator, Rojas Manyame of the Electricity Control Board, said achieving universal access to electricity is considered to be one of the most important goals set in energy sectors in many developing countries, including Namibia. He said while Namibia's national electrification rate stands at 45 per cent, the City of

Windhoek's electrification rate is at 64 per cent - with an urban electrification rate of 64 per cent and the peri-urban electrification rate of 62 per cent. He noted that these statistics demonstrate that the City, as a distributor of electricity, is committed to electrifying the Namibian people within the areas that it serves.

The minister outlined challenges faced in electrifying the nation as limited funding, the slow pace of the proclamation of townships, a lack of frequent reviews and updating of electrification plans and a lack of collaboration between institutions.

The Ministry of Urban and Rural development committed N\$14 million towards Phase 2 of the electrification project, which will see 1 000 houses electrified in the financial year 2019/2020. The second phase of the project is currently underway at Otjomuise, One Nation and parts of Havana, with the completion envisaged for June 2020.

*The Ministry of Urban and Rural development committed N\$14 million towards Phase 2 of the electrification project, which will see 1 000 houses electrified in the financial year*



## City of Windhoek

DEPARTMENT OF ECONOMIC DEVELOPMENT  
AND COMMUNITY SERVICES

HEALTH AND ENVIRONMENT SERVICES DIVISION

BUSINESS REGISTRATION SECTION

### BUSINESS REGISTRATION PROCEDURE



The City of Windhoek has the mandate of ensuring that all business activities for gain within its jurisdiction are registered in terms of Clauses 2(1) and 6 of the regulations relating to the registration of businesses, GN 202 of 2006, promulgated under the Local Authorities Act of 1992 (Act No.23 of 1992). Important to note is that business owners intending to cease their registered business operations has a legal obligation to deregister such registration in terms of clause 12(1) of the regulations by informing the City of Windhoek in writing within one (1) month from the date of ceasing to conduct such business.

Registration of businesses is done in accordance with the below procedure:

#### Step 1

Client obtains and completes an application form at the Business Registration Desk, City of Windhoek Customer Care Centre c/o Independence Avenue & Sam Nujoma Drive.

For businesses with more than one nature, clients are required to obtain and complete an application for each nature separately.

#### Step 2

Client applies for a Consent Letter (for businesses operating from home) from the City of Windhoek, Urban Policy Division, 5th Floor, c/o Independence Avenue & Sam Nujoma Drive for each nature of business separately.

Client applies for a Town Planning Certificate (for businesses operating from business areas) from City of Windhoek, Urban Policy Division, 5th Floor, c/o Independence Avenue & Sam Nujoma Drive for each nature of business separately.

#### Step 3

Upon approval Urban Policy uploads consent use letter or Town Planning Certificate on the Business Registration System for each nature of business separately.

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#### Step 4

Client submits the application form with the following required documents, at the Business Registration Desk:

- Copy of authentic Namibian ID/Passport; valid proof of permanent residence and valid visa/working permit valid for more than 3 months from the day of registration (for Non-Namibians);
- Proof of Ownership of the premises/Lease Agreement/Sublease Agreement/Letter of Consent from Owner, where applicable
- Proof of Company Registration, where applicable
- Consent use letter or Town Planning Certificate
- Completed Declaration by the Applicant, with the following documents attached:
  1. Power of attorney/proof of sole ownership;
  2. Final Building Completion Certificate(s);
  3. Copy of latest approved Building Plan(s) clearly indicating proposed business operating area.

#### Step 4.1

Client makes a payment of a non-refundable business registration fee for the nature of business applied for. Payments to be done at City of Windhoek Cashiers or EFT.

For businesses with more than one nature, clients are required to pay for each nature of business separately.

#### Step 4.2

Client submits proof payment (receipt) at the Business Registration Desk in the Customer Care Centre.

#### Step 5

Client receives proof of submission of application.

#### Step 6

Compliance inspections of the business premises by the responsible officials.

#### Step 7

Final processing of application, issuance of Certificate of Fitness. Notification to client to collect the Certificate of Fitness.

A person who contravenes any provision of these regulations commits an offence and is liable, upon conviction, to a fine not exceeding N\$ 2 000.00 or to imprisonment for a period not exceeding six (6) months or to both such fine and such imprisonment.

## LEGAL REQUIREMENTS FOR BUSINESS REGISTRATION

Inspections are conducted to determine compliance with the following regulations, laws and by-laws:

1. The provisions of the Public Health Act, Act 36 of 1919 as amended;

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2. The provisions of the General Health Regulations, GN 121 of 1969 as amended (Health and Environment Services Division);
3. Regulations Relating to the Registration of Businesses, GN 202 Of 2006;
4. The Windhoek Town Planning Scheme (Urban Planning Division);
5. Completed Declaration by the Applicant, with the following documents attached:
  - 5.1 Power of attorney/proof of sole ownership;
  - 5.2 Final Building Completion Certificate(s);
  - 5.3 Copy of latest approved Building Plan(s) clearly indicating proposed business operating area.
6. The provisions of the Fire Brigade Services Act No 5 of 2006 Gazette No.3760, and Model Fire Brigade Services Regulations made under the Local Authorities Fire Brigade Services Act of 2006 (Act No. 5 of 2006) (Emergency Management Division);
7. The provisions of the Early Childhood Development Policy of the City of Windhoek (ECD Policy No 1 of 2007 (Community Development)
8. The provisions of the Municipality of Windhoek Sewerage and Drainage Regulations Notice 312 of 2010 (Bulk and Waste Water Division);
9. Registration as a legal entity with the Ministry of Trade and Industry, in terms of the Companies Act of 2004 (Act 28 of 2004) or Close Corporations Act of 1988 (Act 26 of 1988) or as a Trust with the Master of the High Court or in the event of a statutory professional activity, proof of registration of affiliation as per the statutory controlling board legislative requirements.

A person who contravenes any provision of these regulations commits an offence and is liable, upon conviction, to a fine not exceeding N\$ 2 000.00 or to imprisonment for a period not exceeding six (6) months or to both such fine and such imprisonment.



**For Enquiries:**  
Department of Economic Development and  
Community Services  
Health and Environment Services Division  
**Mary-Anne Kahitu**  
Tel: +264 61 290 2594 / 2496 / 3625 / 2489 / 2603 / 3129  
Fax: +264 61 290 2192 / 2056  
E-mail: Mary-Anne.Kahitu@windhoekcc.org.na



Superstars - Soccer Champions 2019

Chesham Babes - Netball Champions 2019

# KASI CUP CHAMPIONS 2019 CROWNED

The annual City of Windhoek Kasi Cup took place from 16 to 17 November this year at the Sam Nujoma Stadium.

The 2019 winners were:

**Soccer:**

1. Superstars - N\$10 000
2. Brave United - N\$6 000
3. Yashe FC - N\$4 000

**Netball:**

1. Chesham Babes - N\$10 000
2. The Lions - N\$6 000
3. Otjomuise - N\$4 000

The exciting soccer and netball competition aims to support healthy lifestyles among the sporting talent of Windhoek's informal settlements. The tournament included youth teams from most of Windhoek's informal settlements and acts as a platform for the youth to compete and win prizes.

This year the event was supported by the City of Windhoek's department of Economic Development and Community Services, Omulunga Radio, Coca Cola and OTB Sport. Entrance to event was free and all the games were broadcast live by Omulunga Radio - the official media partner for the event.



This Kasi Cup 2019 was supported by the City of Windhoek's department of Economic Development and Community Services, Omulunga Radio, Coca Cola and OTB Sport.



# Aloe seen around



In the run-up to World Aids Day 2019 the City of Windhoek's Health team visited our offices across Windhoek to engage employees on healthy lifestyles.



Hundreds of residents joined us for the switching on of our own beautiful Christmas lights in Independence Avenue.



Former City of Windhoek mayor Muesee Kazapua handed over the symbolic "keys to the city" to the Desert Dash cycling competition organisers at Town House.



City councillor Ulunga (second from right) delivered a message on behalf of former Mayor Muesee Kazapua during official World Aids Day commemorations in Katutura - also attended by First Lady Monica Geingos.



A big highlight for all of us every year is meeting our senior citizens during the mayor's annual Christmas Lunch.



Learn more about the stories behind these pictures on our social media channels!



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# Water Saving Hierarchy



## 1 Water Management

(Know your consumption, be in control, mitigate losses)

ADMINISTRATION

## 2 Water saving Attitude

(Positive attitude to save/reduce water)

HUMAN & PUBLIC BEHAVIOUR

## 3 Water efficient equipment

(Potential to reduce 50% consumption)

TECHNOLOGY & EQUIPMENT

## 4 Re-use waste water

(Minimise demand and resource preservation)

Re-use & Recycle

SPECIALISED MANAGEMENT & EQUIPMENT

TO MEASURE  
=  
TO KNOW



Sustainable water demand reduction process

**YOUR smart Lifestyle**

Our Values: Teamwork | Customer Focus | Communication | Fairness and Equity | Integrity

# Aloe

The Aloe is produced by the Corporate Communications, Marketing & Public Participation division in the Office of the chief executive officer. The public is welcome to make constructive submissions via the editor's column and submissions should be forwarded to [communication@windhoekcc.org.na](mailto:communication@windhoekcc.org.na) or via post to PO Box 59, Windhoek.

If you wish to make comments, suggestions or contributions in the Aloe, send us an e-mail to: [cowcommunication@windhoekcc.org.na](mailto:cowcommunication@windhoekcc.org.na) or via post to PO Box 59, Windhoek.

**Compiled by:** Botha Ellis,  
Corporate communication officer

**Editor:** Harold N Akwenye  
Manager: Corporate Communication, Marketing & Public Participation

**Design & Layout:** Gerhard Groenewald  
IEC Material Developer (CEO)  
Botha Ellis  
City of Windhoek

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**Contributor(s):** Uatjua Kasete  
Sydney Goagoseb  
Lydia Shifa



E-mail: [cowcommunication@windhoekcc.org.na](mailto:cowcommunication@windhoekcc.org.na)

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